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**National Juvenile Court Data Archive**

National Center for Juvenile Justice  
3700 South Water Street, Suite 200  
Pittsburgh, PA 15203

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**User's Guide to  
North Dakota  
Juvenile Court Case Records  
1985-1993**

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**NORTH DAKOTA**  
**JUVENILE COURT CASE RECORDS**  
**1985-1993**  
**USER'S GUIDE**

Data collected by:

Office of the State Court Administrator  
Second Floor, Capitol Building  
Bismarck, North Dakota 58505

Data file and user's guide prepared by:

National Juvenile Court Data Archive  
National Center for Juvenile Justice  
3700 South Water Street, Suite 200  
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**Acknowledgement of Assistance**

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## INTRODUCTION

### **History of North Dakota's Juvenile Court Case Reporting System**

The North Dakota Juvenile Court Case Reporting System administered by the Supreme Court's Office of the State Court Administrator (the Office) became operational in 1978. Prior to that time the Social Service Board of North Dakota collected data via its Juvenile Court Statistics Card. The authority for the Office to collect juvenile court data is stated in North Dakota's statute section 27-02-05.1 concerning administration by the Supreme Court. The data are used by the Office and the courts for management, planning and annual reporting purposes.

### **Data Collection Methods**

There are 53 district courts in North Dakota, one in each of the 53 counties. There are seven administrative judicial districts overseeing these courts. The district courts serve as juvenile courts and have exclusive and original jurisdiction over any youth alleged to be a delinquent, a status offender or a dependent child. In addition to these cases, the court also handles traffic and special proceedings.

Each of the courts report case information to the office on the Juvenile Court Face Sheet (see Appendix I). Larger jurisdictions submit forms on a weekly basis while the smaller ones forward theirs twice a month. The Juvenile Court Face Sheet collects basic demographic and legal processing information on petitioned and nonpetitioned cases. The Face Sheet contains three parts. The first part, Filing, captures demographic, reason for referral and detention information at referral to the court. The Social History section, which includes family information and necessary comments on the youth, is meant for the court only and is not sent to the Office for data entry. The final part contains disposition information and is completed at the time of the adjudicatory hearing.

The Office edits and verifies the forms upon receipt. The state's Central Data Processing Division automates the data. Validation runs then identify any report or keying errors. Output reports are sent to the courts for verification of new data entries and changes. Several standard reports are furnished to the Supreme Court Justices, District Judges and Juvenile Supervisors at timely intervals.

### **Publications**

The Office has publishes an annual report which contains summaries of juvenile court cases at the state and district levels which are based on the data collected by the Juvenile Court Case Reporting System. [*Annual Report of the North Dakota Judicial System*, Office of the State Court Administrator.]

### **Archived Data Files**

Each year the National Juvenile Court Data Archive asks the Office to create a data file containing a record for each case disposed during the previous calendar year and reported to the Office. The data files contain an individual record on each delinquency, status offense, dependency and special proceeding case disposed. Cases processed formally (with a petition) and those handled informally (without a petition) are included. The National Juvenile Court Data Archive staff has checked the data for invalid or inconsistent code values. When found, such codes were replaced with missing data code values.

Each case record is 106 characters in length and contains 43 variables. The data are stored in single year files. The number of case records on each calendar year data file is as follows:

<u>Year</u>	<u>Records</u>
1985	8,196
1986	8,672
1987	9,035
1988	9,931
1989	10,251
1990	11,484
1991	12,937
1992	13,628
1993	13,423

### **Terms of Availability**

Each request to use these data should be directed to the Archive. The Archive will contact the Office of the State Court Administrator regarding their release. Upon the Office's authorization to release and disseminate the data, the data files will be supplied to the requestor by the Archive with any necessary cautions or restrictions.

The Archive provides the data on magnetic tapes AS IS and shall not be held responsible for any liability incurred as a result of any error or omission in the data as it appears on the magnetic tapes. However, should any inconsistencies be found, the Archive asks to be notified so that corrections can be made to the data.

All questions and requests should be addressed to:

National Juvenile Court Data Archive  
 National Center for Juvenile Justice  
 3700 South Water Street, Suite 200  
 Pittsburgh, Pennsylvania 15203  
 412-227-6950

Summary tabulations for delinquency/status offense cases and dependency cases for each county in North Dakota are publicly available beginning with 1982 data through the Inter-university Consortium for Political and Social Research at the University of Michigan, P.O. Box 1248, Ann Arbor, Michigan. 48106.

## USING THE CODEBOOK

The information that follows is based on a study of available documentation from the data supplier (e.g., *General Instructions* for the Juvenile Court Face Sheet; and *Annual Report of the North Dakota Judicial System, 1978-1985*, Office of the State Court Administrator), interviews with the data supplier and court personnel, and diagnostic analyses performed by the Archive staff. The example below is a reproduction of information appearing in the codebook for a typical variable. The numbers in brackets do not appear in the codebook, but are references to the descriptions which follow this example.

<u>Column/ Width</u>	<u>Variable Number</u>	<u>Code Value and Description</u>
[1] 99/1	[2] ND039	[3] VOLUNTEER
		[4] Indicates whether a volunteer probation officer, under the direction of probation staff, was assigned to the case.
		[5] [6]
		( ) No volunteer
		(X) Volunteer
		[7] (9) Missing
		[8] NOTE: This was a program utilized by the juvenile court in Cass County during the late 1970's and early 1980's.

- [1] The starting location and width of the variable in the machine-readable data file. This is the format information needed to read the data into other systems.
- [2] The variable number. The variable number is used as a variable name when the file is processed by systems which use alphabetic variable names (e.g. SPSS).
- [3] The variable label used by statistical systems to identify the variable or program output.
- [4] A description of the variable contents.
- [5] The code values occurring in the data for the variable. If the variable is a year, the symbol ## represents the most current year for which data are available.
- [6] The textual definitions of the codes. The first 20 characters form a short value label which some systems use to document the output of analysis programs. A longer description follows the short label when necessary.
- [7] The designation of missing data. The Archive staff has replaced any out-of-bounds codes with missing data codes. Many analysis packages require that certain types of data which are usually excluded from analysis be designated as "missing data". Fields with no entry were left blank and "( ) No entry" is listed as a code value. Some variables also have response options representing "unknown" which are also listed as code values.
- [8] An explanatory/cautionary note.

**VARIABLE LIST**

ND001	County
ND002	File number
ND003	Month of birth
ND004	Date of birth
ND005	Year of birth
ND006	Sex
ND007	Race
ND008	Month sealed
ND009	Date sealed
ND010	Year sealed
ND011	Month destroyed
ND012	Date destroyed
ND013	Year destroyed
ND014	Year of referral
ND015	Month of referral
ND016	Date of referral
ND017	Year of adjudicatory hearing
ND018	Month of adjudicatory hearing
ND019	Date of adjudicatory hearing
ND020	Month of offense
ND021	Date of offense
ND022	Year of offense
ND023	Reason for referral
ND024	Referred by
ND025	Month of admission to detention
ND026	Date of admission to detention
ND027	Hour of admission to detention
ND028	Month of release from detention
ND029	Date of release from detention
ND030	Hour of release from detention
ND031	Disposition
ND032	Counsel
ND033	Filler
ND034	Month of expiration of court order
ND035	Date of expiration of court order
ND036	Year of expiration of court order
ND037	Hearing assigned
ND038	Filler
ND039	Volunteer
ND040	Month of expiration of order to state youth authority
ND041	Date of expiration of order to state youth authority
ND042	Year of expiration of order to state youth authority
ND043	Guardian ad litem

**CODEBOOK: VARIABLE DESCRIPTIONS**

<u>Column/ Width</u>	<u>Variable Number</u>	<u>Code Value and Description</u>																																																						
1/2	ND001	COUNTY  [Required field] The county of a youth's residence.  <table border="0"> <tr> <td>(01) Adams</td> <td>(19) Grant</td> <td>(37) Ransom</td> </tr> <tr> <td>(02) Barnes</td> <td>(20) Griggs</td> <td>(38) Renville</td> </tr> <tr> <td>(03) Benson</td> <td>(21) Hettinger</td> <td>(39) Richland</td> </tr> <tr> <td>(04) Billings</td> <td>(22) Kidder</td> <td>(40) Rolette</td> </tr> <tr> <td>(05) Bottineau</td> <td>(23) La Moure</td> <td>(41) Sargent</td> </tr> <tr> <td>(06) Bowman</td> <td>(24) Logan</td> <td>(42) Sheridan</td> </tr> <tr> <td>(07) Burke</td> <td>(25) Mchenry</td> <td>(43) Sioux</td> </tr> <tr> <td>(08) Burleigh</td> <td>(26) Mcintosh</td> <td>(44) Slope</td> </tr> <tr> <td>(09) Cass</td> <td>(27) Mckenzie</td> <td>(45) Stark</td> </tr> <tr> <td>(10) Cavalier</td> <td>(28) Mclean</td> <td>(46) Steele</td> </tr> <tr> <td>(11) Dickey</td> <td>(29) Mercer</td> <td>(47) Stutsman</td> </tr> <tr> <td>(12) Divide</td> <td>(30) Morton</td> <td>(48) Towner</td> </tr> <tr> <td>(13) Dunn</td> <td>(31) Mountrail</td> <td>(49) Traill</td> </tr> <tr> <td>(14) Eddy</td> <td>(32) Nelson</td> <td>(50) Walsh</td> </tr> <tr> <td>(15) Emmons</td> <td>(33) Oliver</td> <td>(51) Ward</td> </tr> <tr> <td>(16) Foster</td> <td>(34) Pembina</td> <td>(52) Wells</td> </tr> <tr> <td>(17) Golden Valley</td> <td>(35) Pierce</td> <td>(53) Williams</td> </tr> <tr> <td>(18) Grand Forks</td> <td>(36) Ramsey</td> <td></td> </tr> </table>	(01) Adams	(19) Grant	(37) Ransom	(02) Barnes	(20) Griggs	(38) Renville	(03) Benson	(21) Hettinger	(39) Richland	(04) Billings	(22) Kidder	(40) Rolette	(05) Bottineau	(23) La Moure	(41) Sargent	(06) Bowman	(24) Logan	(42) Sheridan	(07) Burke	(25) Mchenry	(43) Sioux	(08) Burleigh	(26) Mcintosh	(44) Slope	(09) Cass	(27) Mckenzie	(45) Stark	(10) Cavalier	(28) Mclean	(46) Steele	(11) Dickey	(29) Mercer	(47) Stutsman	(12) Divide	(30) Morton	(48) Towner	(13) Dunn	(31) Mountrail	(49) Traill	(14) Eddy	(32) Nelson	(50) Walsh	(15) Emmons	(33) Oliver	(51) Ward	(16) Foster	(34) Pembina	(52) Wells	(17) Golden Valley	(35) Pierce	(53) Williams	(18) Grand Forks	(36) Ramsey	
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3/8	ND002	FILE NUMBER  [Required field] An 8-digit number identifying a juvenile which is unique as long as a youth resides within one county.																																																						
<b><u>DATE OF BIRTH:</u></b>		The date of the juvenile's birth - coded in standard month/day/year format.																																																						
11/2	ND003	MONTH OF BIRTH  (01) January : : (12) December																																																						

<u>Column/ Width</u>	<u>Variable Number</u>	<u>Code Value and Description</u>
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13/2	ND004	DATE OF BIRTH  (01) First : : (31) Thirty-first
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15/2	ND005	YEAR OF BIRTH  (58) 1958 (59) 1959 : : (##) Most recent year (99) Missing (-1) Missing
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17/1	ND006	SEX  [Required field] The sex of the juvenile being referred to court.  (M) Male (F) Female
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18/1	ND007	RACE  [Required field] The race of the juvenile being referred to court.  (1) Caucasian (2) Oriental (3) Indian (4) Negro (5) Spanish
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NOTE: If the youth did not indicate his/her race, the individual completing the form was to use his/her own judgment in determining the youth's race.

**DATE SEALED:**

The date a juvenile's court record is physically sealed. This date is generated by the computer and is set for two years from the disposition date. If the youth has no further interactions with the court, the record is sealed on that date. Nonetheless, all records are sealed two years after the 18th birthday. This date is in standard month/day/year format.

<u>Column/ Width</u>	<u>Variable Number</u>	<u>Code Value and Description</u>
19/2	ND008	MONTH SEALED  (01) January : : (12) December
21/2	ND009	DATE SEALED  (01) First : : (31) Thirty-first
23/3	ND010	YEAR SEALED  (80) 1980 (81) 1981 : : (##) Most recent year (-1) Missing

**DATE DESTROYED:** The date a juvenile's court record is physically destroyed. This date is generated by the computer and is set for 10 years from the disposition date. If the youth has no further interactions with the court, the record is destroyed on that date. Nonetheless, all records are destroyed 10 years after the 18th birthday. This date is in standard month/day/year format.

25/2	ND011	MONTH DESTROYED  ( ) No entry (01) January : : (12) December
27/2	ND012	DATE DESTROYED  ( ) No entry (01) First : : (31) Thirty-first

<u>Column/ Width</u>	<u>Variable Number</u>	<u>Code Value and Description</u>
29/2	ND013	YEAR DESTROYED  ( ) No entry (88) 1988 (89) 1989 : : (##) Most recent year (-1) Missing

**DATE OF REFERRAL:** The date a case is received by the juvenile court. This date is coded in year/month/day format.

31/2	ND014	YEAR OF REFERRAL  [Required field]  (78) 1978 (79) 1979 : : (##) Most recent year (-1) Missing
33/2	ND015	MONTH OF REFERRAL  [Required field]  (01) January : : (12) December
35/2	ND016	DATE OF REFERRAL  [Required field]  (01) First : : (31) Thirty-first

**DATE OF DISPOSITION:** The date the adjudicatory hearing was held.

NOTE: Adjudication can take place by a youth admitting to the charge prior to

<u>Column/ Width</u>	<u>Variable Number</u>	<u>Code Value and Description</u>
		petitioning or at a formal hearing where a judge or referee makes the adjudication decision. This date of disposition includes both informal (nonpetitioned) and formal (petitioned) adjudicatory proceedings.
37/2	ND017	YEAR OF ADJUDICATORY HEARING  [Required field]  (78) 1978 (79) 1979 : : (##) Most recent year (-1) Missing
39/2	ND018	MONTH OF ADJUDICATORY HEARING  [Required field]  (01) January : : (12) December
41/2	ND019	DATE OF ADJUDICATORY HEARING  [Required field]  (01) First : : (31) Thirty-first

**DATE OF ALLEGED OFFENSE:** The date the alleged unruly or delinquent offense occurred as it is indicated on the citation and referral form received from another agency.

NOTE: This date may be blank if the reason for referral is either dependency or special proceeding.

43/2	ND020	MONTH OF ALLEGED OFFENSE  [Required field]  ( ) No entry (01) January :
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<u>Column/ Width</u>	<u>Variable Number</u>	<u>Code Value and Description</u>
		: (12) December
45/2	ND021	DATE OF ALLEGED OFFENSE  [Required field]  ( ) No entry (01) First : : (31) Thirty-first
47/2	ND022	YEAR OF ALLEGED OFFENSE  [Required field]  ( ) No entry (78) 1978 (79) 1979 : : (##) Most recent year (-1) Missing
49/2	ND023	REASON FOR REFERRAL  Indicates the most serious offense for which a juvenile was referred to court.  <u>Unruly</u> (01) Possession or purchase of alcoholic beverages (02) Runaway, instate - The child resides within North Dakota's borders (03) Runaway, out of state - The child resides outside North Dakota's borders (04) Truancy (05) Ungovernable behavior (06) Violation of conditions for conduct and control - Probation violation and a petition is filed (07) Violation of curfew - Municipal law violation (08) Other unruly - May include but is not limited to the purchase or possession of cigarettes  <u>Delinquency Offenses Against the Person</u> (20) Assault - Includes simple assault, aggravated assault and reckless endangerment (21) Homicide - Includes murder, manslaughter and negligent homicide

<u>Column/ Width</u>	<u>Variable Number</u>	<u>Code Value and Description</u>
	(22)	Kidnapping/unlawful restraint - Includes kidnapping, felonious restraint and unlawful imprisonment
	(23)	Sex offenses - Includes gross sexual imposition, sexual imposition, sexual assault, fornication, unlawful cohabitation, incest, and deviate sexual act
	(24)	Other offenses against person - May include but not be limited to criminal attempt, criminal facilitation, criminal solicitation, criminal conspiracy, aiding consumation of crime, terrorizing, menacing, and harassment
	<u>Offenses Against Property</u>	
	(30)	Arson - Endangering by fire or explosion
	(31)	Burglary, unlawful entry
	(32)	Criminal mischief, tampering with or damaging a public service
	(33)	Criminal trespass
	(34)	Forgery and counterfeiting
	(35)	Robbery
	(36)	Shoplifting (theft-misdemeanor)
	(37)	Theft (felony) - Includes theft of property, theft of services, and theft of property lost, mislaid or delivered by mistake
	(38)	Unauthorized use of vehicle, auto theft
	(39)	Other offenses against property - May include but not be limited to crimes involving checks, insufficient funds check, failure to control or report dangerous fire, and release of destructive forces
	<u>Traffic offenses</u>	
	(50)	Driving a motor vehicle without license or permit
	(51)	Manslaughter, negligent homicide
	(52)	Other traffic offenses
	<u>Other offenses</u>	
	(60)	Disorderly conduct
	(61)	Firearms and destructive devices violation - Includes concealed weapons; pistols; silencer sale or use; machine guns; supplying firearms, ammunition, destructive devices, or explosives for criminal activity; illegal firearms, ammunition, or explosive materials business; trafficking in a receiving limited use; firearms; Possession of explosives and destructive devices in government buildings; possession of pistol by minor; carrying concealed weapons or firearms prohibited; use and sale of silencer prohibited; carrying concealed explosives prohibited; and use by child prohibited
	(62)	Game and fish violations - Includes but not limited to fence gate left open; boating regulations; alteration of license or permit; littering unlawful; license to be carried on person - shown to officers on demand; using or claiming as one's own the license or permit of another person unlawful; using dogs, horses and artificial lights in taking big game unlawful
	(63)	Obstruction of law enforcement/escape - Includes physical obstruction of government function, preventing arrest or discharge of other duties, hindering law enforcement, escape, introducing or possessing contraband useful for escape

<u>Column/ Width</u>	<u>Variable Number</u>	<u>Code Value and Description</u>
		(64) Violation of controlled substances act - Includes manufacturing or delivering substances, prescription violation, administration of a narcotic drug by fraud or deceit, disposing of needles and paraphernalia
		(65) Other offenses - May include but not be limited to the criminal contempt, failure to appear as a witness, hindering proceeding by disorderly conduct, perjury, false statements, false reports to law enforcement officers, and bribery
		<u>Deprivation</u>
		(70) Abandoned
		(71) Abuse, neglect
		(72) Deprived
		(73) Other deprivation
		<u>Special proceedings</u>
		(81) Termination of parental rights, involuntary
		(82) Termination of parental rights, voluntary
		(83) Other special proceedings - May include but not be limited to disposition of non-resident child, disposition of resident child received from another state, ordering out-of-state supervision, supervision under out-of-state order, judicial consent to enlistment in armed services, proceedings under interstate compact on juveniles, proceedings under interstate compact on placement of juveniles, and consent to marry
51/1	ND024	REFERRED BY
		[Required field] The agency referring the case to juvenile court.
		(1) Law enforcement agency - Includes North Dakota Highway Patrol, County Sheriff Offices, local police agencies, and game and fish agencies
		(2) Social agency - Includes county welfare, area social service officers, state department of social services, vocational rehabilitation, and mental health agencies
		(3) School - Includes all public or private schools
		(4) Parent - Includes adoptive or natural parents of the juvenile, or foster parents
		(5) Other - Includes friends, acquaintances or individuals not provided above.
		(6) Transfer from another jurisdiction - Includes referrals from another court which require a hearing or the completion of a hearing initiated in the originating court

**DATE OF ADMISSION TO DETENTION:** The date the youth was placed in a secure facility - coded in month, day and hour.

NOTE: "Secure facility" includes jails and juvenile detention facilities.

<u>Column/ Width</u>	<u>Variable Number</u>	<u>Code Value and Description</u>
52/2	ND025	MONTH OF ADMISSION TO DETENTION  [Required field]  ( ) Not detained (01) January : : (12) December
54/2	ND026	DATE OF ADMISSION TO DETENTION  [Required field]  ( ) Not detained (01) First : : (31) Thirty-first
56/2	ND027	HOUR OF ADMISSION TO DETENTION  [Required field]  ( ) Not detained (01) 1 AM (02) 2 AM : : (23) 11 PM (24) 12 AM

**DATE OF RELEASE FROM DETENTION:** The date the youth was released from a secure facility - coded in month, day and hour.

58/2	ND028	MONTH OF RELEASE FROM DETENTION  ( ) Not detained (01) January : : (12) December
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<u>Column/ Width</u>	<u>Variable Number</u>	<u>Code Value and Description</u>
60/2	ND029	DATE OF RELEASE FROM DETENTION  ( ) Not detained (01) First : : (31) Thirty-first
62/2	ND030	HOUR OF RELEASE FROM DETENTION  ( ) Not detained (01) 1 AM (02) 2 AM : : (22) 10 PM (23) 11 PM (24) 12 AM
64/2	ND031	DISPOSITION  [Required field] The action taken at the adjudication hearing for both formal and informal proceedings.  <u>Informal Dispositions</u> (01) Informal, counselled, warned, adjusted - No further action taken in the case (03) Informal, probation - An order of the court stipulating probation whether court supervised, school supervised, or supervised by parent or some other individual (04) Informal, dismissal - Dismissed due to lack of evidence (05) Informal, transfer to another jurisdiction - Transferred to another North Dakota juvenile court to handle the dispositional facet of an informal proceeding (06) Informal, other - None of the above listed informal dispositions is an appropriate description of the disposition of the matter  <u>Formal Dispositions</u> (10) Probation - The juvenile court retains responsibility for supervision (11) State youth authority - Care, custody and control is transferred to the state youth authority which can place outside the home or provide family therapy or case management (12) Social services - Care, custody and control is transferred to social services. Foster care placement and placement in private institutions are included here (13) NDSIS - Direct court commitment to the North Dakota State Industrial School where the court retains complete jurisdiction over the juvenile. (14) Transfer to another jurisdiction - Includes both voluntary transfers to adult court at age 17 and involuntary transfers to adult court at age 16.

<u>Column/ Width</u>	<u>Variable Number</u>	<u>Code Value and Description</u>
		It also includes formal transfers through interstate compact and transfers to other North Dakota juvenile courts
		(15) Dismissal - The action was terminated due to failure to justify further prosecution
		(16) Other formal - None of the above formal dispositions is an appropriate description of the disposition of the matter
		(17) Termination of parental rights - Includes voluntary and involuntary terminations

66/1	ND032	COUNSEL
		Indicates the type of counsel, if any, that appeared representing the juvenile in any proceedings before the juvenile court.
		( ) Does not apply
		(A) Court appointed
		(R) Retained

67/3	ND033	FILLER
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**DATE OF EXPIRATION OF COURT ORDER:** The date (coded in month/day/year format) the disposition order of the court actually expires in those cases, whether informal or formal, where the court retains original jurisdiction and has a responsibility to monitor the order. This jurisdiction can remain beyond the 18th birthday.

NOTE: This field is blank when a youth is committed to the North Dakota Industrial School because the court no longer has jurisdiction over the case.

70/2	ND034	MONTH OF EXPIRATION OF COURT ORDER
		[Required field]
		( ) Does not apply
		(01) January
		:
		:
		(12) December

72/2	ND035	DATE OF EXPIRATION OF COURT ORDER
		[Required field]
		( ) Does not apply
		(01) First

<u>Column/ Width</u>	<u>Variable Number</u>	<u>Code Value and Description</u>
		: : (31) Thirty-first
74/2	ND036	YEAR OF EXPIRATION OF COURT ORDER  [Required field]  ( ) Does not apply (78) 1978 (79) 1979 : : (##) Most recent year
76/12	ND037	HEARING ASSIGNED (alpha field)  [Required field] The last name of the judge, referee or supervisor who actually conducts the adjudicatory hearing.
88/11	ND038	FILLER
99/1	ND039	VOLUNTEER  Indicates whether a volunteer probation officer, under the direction of probation staff, was assigned to the case.  ( ) No volunteer (X) Volunteer  NOTE: This was a program utilized by the juvenile court in Cass County during the late 1970's and early 1980's.
		<b><u>DATE OF EXPIRATION OF ORDER TO STATE YOUTH AUTHORITY:</u></b> The expiration date of the court order transferring jurisdiction to the state youth authority prior to the youth's 18th birthday.
100/2	ND040	MONTH OF EXPIRATION OF ORDER TO STATE YOUTH AUTHORITY  ( ) Does not apply (01) January :

<u>Column/ Width</u>	<u>Variable Number</u>	<u>Code Value and Description</u>
		: (12) December
102/2	ND041	DATE OF EXPIRATION OF ORDER TO STATE YOUTH AUTHORITY  ( ) Does not apply (01) First : : (31) Thirty-first
104/2	ND042	YEAR OF EXPIRATION OF ORDER TO STATE YOUTH AUTHORITY  ( ) Does not apply (78) 1978 (79) 1979 : : (##) Most recent year
106/1	ND043	GUARDIAN AD LITEM  Indicates whether a guardian ad litem has been appointed by an interested party or on the court's own motion to act in the child's behalf.  ( ) No guardian ad litem appointed (X) Guardian ad litem appointed

**Appendix I**

North Dakota's Juvenile Court Face Sheet

NORTH DAKOTA SUPREME COURT  
OFFICE OF STATE COURT ADMINISTRATOR  
JUVENILE COURT FACE SHEET

FILING

File Number \_\_\_\_\_ COUNTY \_\_\_\_\_

RACE:  
Caucasian  (1)  
Oriental  (2)  
Indian  (3)  
Negro  (4)  
Spanish  (5)

12. LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MI \_\_\_\_\_

Date of Birth \_\_\_\_\_ Male   
\_\_\_\_\_ Female

13. Date of Alleged Offense \_\_\_\_\_  
\_\_\_\_\_ Mo. Day Yr.

REFERRED BY:  
Law Enforcement  (11)  
Social Agency  (12)  
School  (13)  
Parent  (14)  
Transfer from another Jurisdiction  (15)  
Other (Explain Below)  (16)

DETENTION:  
Date In \_\_\_\_\_  
\_\_\_\_\_ Mo. Day  
Time In \_\_\_\_\_  
Date Out \_\_\_\_\_  
\_\_\_\_\_ Mo. Day  
Time Out \_\_\_\_\_

Reason For Referral \_\_\_\_\_  
\_\_\_\_\_

Date of Referral \_\_\_\_\_  
\_\_\_\_\_ Mo. Day Yr.

SOCIAL HISTORY

ADDRESS \_\_\_\_\_ ZIP CODE \_\_\_\_\_

(AREA CODE) \_\_\_\_\_ TELEPHONE NUMBER \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_

EMPLOYMENT/ADDRESS \_\_\_\_\_

FATHER

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MI \_\_\_\_\_

MOTHER

LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MI \_\_\_\_\_

School \_\_\_\_\_ Grade

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_

DISPOSITION

Date of Disposition \_\_\_\_\_  
\_\_\_\_\_ Mo. Day Yr.

INFORMAL PROCEEDING:  
Dismissal  (04)  
Transfer to Another Jurisdiction  (05)  
Counseled, warned, adjusted  (06)  
Probation  (07)  
Other (Explain Below)  (08)

FORMAL PROCEEDING:  
Dismissal  (18)  
Transfer to another jurisdiction  (19)  
Probation  (20)  
Social Services  (21)  
State Youth Authority  (22)  
NDSIS  (23)  
Termination of parental rights  (24)  
Other (Explain Below)  (25)

COUNSEL:  
Court Appointed  (A)  
Retained  (B)  
Guardian Ad Litem  (C)  
Optional Field  (D)

Expiration Date of Order \_\_\_\_\_  
\_\_\_\_\_ Mo. Day Yr.

19. LAST NAME \_\_\_\_\_  
Hearing Assignment  
Judge/Referee/Supervisor Responsible

20. LAST NAME \_\_\_\_\_  
Probation Officer Assigned  
Volunteer Probation Officer  \_\_\_\_\_

EXPLANATION

**Appendix II**

Original Data Collector's Statement of Acceptance

## STATEMENT OF ACCEPTANCE

I have reviewed *North Dakota Juvenile Court Case Records: 1978 - 1987 User's Guide* and accept it as an accurate description of the delinquency, status offense, dependency, and special proceedings data stored at the National Juvenile Court Data Archive and of the methods used by the Office of the State Court Administrator to collect these data. This user's guide may be revised to cover future years' data unless there are such major changes in the data collected as to warrant completely new documentation.

Comments to users:

Greg Wallace  
(Name)

Director of Juvenile Court Services  
(Title)

G. Wallace  
(Signature)

(Date)

ND Supreme Court  
(Organization)