
National Juvenile Court Data Archive

National Center for Juvenile Justice
3700 South Water Street, Suite 200
Pittsburgh, PA 15203

**User's Guide to
Florida
Juvenile Court Case Records
1988**

FLORIDA
JUVENILE COURT CASE RECORDS
1988
USER'S GUIDE

Data collected by:

Florida Department of Health and Rehabilitative Services
1317 Winewood Boulevard
Tallahassee, Florida 32399-0700

Data file and user's guide prepared by:

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In order to provide funding agencies with essential information about the use of archival resources and to monitor Archive users' research activities, every user of Archive data is asked to send a copy of each completed manuscript or thesis abstract to the National Juvenile Court Data Archive. In the cover letter please indicate which data were used.

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INTRODUCTION

History of Florida's Juvenile Court Statistics

In 1971 Florida's Department of Health and Rehabilitative Services (the Department) assumed responsibility for a uniform statewide system of intake and probation services. Prior to that time these services were provided by juvenile courts throughout the state. In 1975 legislation was passed which required the Department to develop an integrated automated information system. The legislation specified that the system contain management as well as client and program data to facilitate administration of service delivery and management decision-making. A separate information system for abuse and neglect cases was implemented in mid-1988.

The authority for the Department to collect data is currently stated in Florida Statute section 20.19(13a). The data are used by the Department locally and at the state level for planning, budgeting, and monitoring caseloads and service delivery.

Data Collection Methods

The Department's responsibilities include delinquency, dependency, child in need of services (CINS), and family in need of services (FINS) [court] intake services; detention; probation and furlough; residential and non-residential commitment programs (including training schools) for delinquents; delinquency prevention and diversion programs; emergency shelter, protective services, foster care, and adoption services for dependent children; child abuse/neglect prevention programs; day care; and children's mental health programs. Department staff are responsible for court related activities associated with each of these functions.

Florida's circuit court has exclusive original jurisdiction over all cases relating to juveniles except traffic cases (both criminal and civil) which fall under the original jurisdiction of county courts. Florida has 20 judicial circuits and 67 counties.

Data are collected locally on Client Information Forms completed by Department or contract staff as information on the referral becomes available. The Client Information Forms are sent daily to data entry operators for input. The majority of local offices utilize on-line data entry. The few that don't use an on-line system, use a batch system for data entry. Referral information is updated if the status of the child changes.

A referral record is initiated by Department staff whenever they receive a new case to investigate. Each unique occurrence of delinquent behavior (each count or charge) is counted by the Department as a separate referral. For example, a juvenile referred for two counts of burglary and one count of trespassing would result in three forms (referral records).

Archived Data Files

The data files received by the Archive contain a separate record for each delinquency or status (CINS) offense (count or charge) disposed during the calendar year. From these offense-level files the Archive creates case-level files. A case-level file is created by first grouping offense records by HRS CLIENT ID (FD001) and then within HRS CLIENT ID grouping records by DATE REFERRAL RECEIVED (FD020 and FD021). Cases are comprised of all the offenses for each juvenile which were referred on the same date.

For each case one offense record is selected to provide data for the case (demographic and referral variables). If the case has only one offense record, that record provides data for the case. If the case contains more than one offense record, the offense selected to provide case data is the most serious offense, of those that received the most severe disposition, within those which were most recently disposed. (Seriousness and severity hierarchies were developed by Archive staff and are presented in Appendices II and III.)

In order to provide a more complete view of cases involving multiple offenses, the Archive has also created several variables which are appended to the case record. These created variables present data on "most serious" case characteristics which may have been connected to offenses other than the one chosen to provide demographic and referral data.

The data in the files are stored as numeric characters (which are whole numbers) unless otherwise noted. The records for each case are 103 characters in length and contain 49 variables, ten of which were created by the Archive. The data are stored in single year files. The number of case records in each calendar year data file is as follows:

<u>Year</u>	<u>Records</u>
1988	119,126

Terms of Availability

Each request to use these data should be directed to the Archive. The Archive will contact Florida's Department of Health and Rehabilitative Services regarding their release. Upon the Department's authorization to release and disseminate the data, the data files will be supplied to the requestor by the Archive with any necessary cautions or restrictions.

The Archive provides the data on magnetic tapes AS IS and shall not be held responsible for any liability incurred as a result of any error or omission in the data as it appears on the magnetic tapes. However, should any inconsistencies be found, the Archive asks to be notified so that corrections can be made to the data.

All questions and requests should be addressed to:

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Summary tabulations on selected variables (manner of handling and sex breakdowns for delinquency/status offense cases and dependency/neglect cases for each Department service district in Florida) are publicly available beginning with 1982 data through the Inter-university Consortium for Political and Social Research at the University of Michigan, P.O. Box 1248, Ann Arbor, Michigan. 48106.

USING THE CODEBOOK

The information that follows is based on a study of available documentation from the data supplier (e.g., Health and Rehabilitative Services' *Manual for Children, Youth and Families Client Information System*), interviews with the data supplier and court personnel, and diagnostic analyses performed by the Archive staff. The example below is a reproduction of information appearing in the codebook for a typical variable. The numbers in brackets do not appear in the codebook, but are references to the descriptions which follow this example.

<u>Column/ Width</u>	<u>Variable Number</u>	<u>Code Value and Description</u>
[1] 62/2	[2] FD028	[3] ACTION TAKEN BY STATE ATTORNEY
		[4] The formal action taken by the State Attorney. This item is required only for delinquency law violation offenses (FD023 offense codes 01-39 and 41-43).
		[5] [6]
		(01) No petition filed
		(02) Petition filed
		(03) Information filed - State Attorney filed directly in adult court; youth must be age 16 or older and charged with a felony or a misdemeanor with a prior record.
		(04) Waived to adult court - youth must be 14 years of age or older.
		(05) Indicted by grand jury - only first degree murder charges can be sent to the grand jury.
		[7] (99) Missing
		[8] NOTE: For cases filed directly to adult court [State Attorney action code (03)] the juvenile has the right in most cases to remove the case to juvenile court.

- [1] The starting location and width of the variable in the machine-readable data file. This is the format information needed to read the data into other systems.
- [2] The variable number. The variable number is used as a variable name when the file is processed by systems which use alphabetic variable names (e.g. SPSS).
- [3] The variable label used by statistical systems to identify the variable or program output.
- [4] A description of the variable contents.
- [5] The code values occurring in the data for the variable.
- [6] The textual definitions of the codes. The first 20 characters form a short value label which some systems use to document the output of analysis programs. A longer description follows the short label when necessary.

- [7] The designation of missing data. The Archive staff has replaced any out-of-bounds codes with missing data codes. Many analysis packages require that certain types of data which are usually excluded from analysis be designated as "missing data". Fields with no entry were left blank and "() No entry" is listed as a code value. Some variables also have response options representing "unknown" which are also listed as code values.
- [8] An explanatory/cautionary note.

VARIABLE LIST

Demographic Variables

FD001	HRS client ID
FD002	County of residence
FD003	Zip code
FD004	Century of birth
FD005	Year of birth
FD006	Julian date of birth
FD007	Race
FD008	Sex
FD009	Ethnicity
FD010	Filler
FD011	Education level
FD012	Clinical diagnosis A
FD013	Clinical diagnosis B
FD014	Clinical diagnosis C

Referral Variables

FD015	HRS service district
FD016	HRS service network
FD017	Unit
FD018	Worker
FD019	Program component
FD020	Year referral received
FD021	Julian date referral received
FD022	Filler
FD023	Reason for referral
FD024	Year referral closed
FD025	Julian date referral closed
FD026	Filler
FD027	Intake recommendation to state attorney
FD028	Action taken by state attorney
FD029	Interim placement
FD030	Adjudication
FD031	Disposition, primary
FD032	Disposition, secondary
FD033	Year of arrest
FD034	Julian date of arrest
FD035	Hour of arrest
FD036	Year of recommendation to state attorney
FD037	Julian date of recommendation to state attorney
FD038	Detention requested by, delinquency only
FD039	Year of disposition
FD040	Julian date of disposition

Created Variables

FD041	Number of records (offenses) this referral date, created
FD042	Most serious offense, created
FD043	Most severe action taken by state attorney, created
FD044	Most serious offense with most severe action taken by state attorney, created
FD045	Most severe adjudication, created
FD046	Most serious offense with most severe adjudication, created
FD047	Most severe interim placement action, created
FD048	Most severe disposition, created
FD049	Most serious offense with most severe disposition, created

CODEBOOK: VARIABLE DESCRIPTIONS

<u>Column/ Width</u>	<u>Variable Number</u>	<u>Code Value and Description</u>																																																																					
1/9	FD001	HRS CLIENT ID (alpha/numeric field) [Required field] Uniquely identifies a juvenile within a calendar year.																																																																					
10/2	FD002	COUNTY OF RESIDENCE [Required field] The county in which the juvenile resides. <table border="0"> <tr> <td>(01) Alachua</td> <td>(24) Hamilton</td> <td>(47) Okeechobee</td> </tr> <tr> <td>(02) Baker</td> <td>(25) Hardee</td> <td>(48) Orange</td> </tr> <tr> <td>(03) Bay</td> <td>(26) Hendry</td> <td>(49) Osceola</td> </tr> <tr> <td>(04) Bradford</td> <td>(27) Hernando</td> <td>(50) Palm Beach</td> </tr> <tr> <td>(05) Brevard</td> <td>(28) Highlands</td> <td>(51) Pasco</td> </tr> <tr> <td>(06) Broward</td> <td>(29) Hillsborough</td> <td>(52) Pinellas</td> </tr> <tr> <td>(07) Calhoun</td> <td>(30) Holmes</td> <td>(53) Polk</td> </tr> <tr> <td>(08) Charlotte</td> <td>(31) Indian River</td> <td>(54) Putnam</td> </tr> <tr> <td>(09) Citrus</td> <td>(32) Jackson</td> <td>(55) St. Johns</td> </tr> <tr> <td>(10) Clay</td> <td>(33) Jefferson</td> <td>(56) St. Lucie</td> </tr> <tr> <td>(11) Collier</td> <td>(34) Lafayette</td> <td>(57) Santa Rosa</td> </tr> <tr> <td>(12) Columbia</td> <td>(35) Lake</td> <td>(58) Sarasota</td> </tr> <tr> <td>(13) Dade</td> <td>(36) Lee</td> <td>(59) Seminole</td> </tr> <tr> <td>(14) De Soto</td> <td>(37) Leon</td> <td>(60) Sumter</td> </tr> <tr> <td>(15) Dixie</td> <td>(38) Levy</td> <td>(61) Suwannee</td> </tr> <tr> <td>(16) Duval</td> <td>(39) Liberty</td> <td>(62) Taylor</td> </tr> <tr> <td>(17) Escambia</td> <td>(40) Madison</td> <td>(63) Union</td> </tr> <tr> <td>(18) Flagler</td> <td>(41) Manatee</td> <td>(64) Volusia</td> </tr> <tr> <td>(19) Franklin</td> <td>(42) Marion</td> <td>(65) Wakulla</td> </tr> <tr> <td>(20) Gadsden</td> <td>(43) Martin</td> <td>(66) Walton</td> </tr> <tr> <td>(21) Gilchrist</td> <td>(44) Monroe</td> <td>(67) Washington</td> </tr> <tr> <td>(22) Glades</td> <td>(45) Nassau</td> <td>(98) Missing</td> </tr> <tr> <td>(23) Gulf</td> <td>(46) Okaloosa</td> <td>(99) Out of state</td> </tr> </table>	(01) Alachua	(24) Hamilton	(47) Okeechobee	(02) Baker	(25) Hardee	(48) Orange	(03) Bay	(26) Hendry	(49) Osceola	(04) Bradford	(27) Hernando	(50) Palm Beach	(05) Brevard	(28) Highlands	(51) Pasco	(06) Broward	(29) Hillsborough	(52) Pinellas	(07) Calhoun	(30) Holmes	(53) Polk	(08) Charlotte	(31) Indian River	(54) Putnam	(09) Citrus	(32) Jackson	(55) St. Johns	(10) Clay	(33) Jefferson	(56) St. Lucie	(11) Collier	(34) Lafayette	(57) Santa Rosa	(12) Columbia	(35) Lake	(58) Sarasota	(13) Dade	(36) Lee	(59) Seminole	(14) De Soto	(37) Leon	(60) Sumter	(15) Dixie	(38) Levy	(61) Suwannee	(16) Duval	(39) Liberty	(62) Taylor	(17) Escambia	(40) Madison	(63) Union	(18) Flagler	(41) Manatee	(64) Volusia	(19) Franklin	(42) Marion	(65) Wakulla	(20) Gadsden	(43) Martin	(66) Walton	(21) Gilchrist	(44) Monroe	(67) Washington	(22) Glades	(45) Nassau	(98) Missing	(23) Gulf	(46) Okaloosa	(99) Out of state
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12/5	FD003	ZIP CODE [Required field] The zip code for the juvenile's permanent home address. (99999) Out of state NOTE: If the juvenile's address is not known, the zip code for the "best available address to enable the juvenile to be located" is entered. Zip codes beginning with 320, 322 - 340, or 342 are valid Florida zip codes.																																																																					

DATE OF BIRTH: The date of the juvenile's birth -- coded in Julian format (century/year/ day)

17/2 FD004 CENTURY OF BIRTH

[Required field]

(19) 1900
(99) Missing

19/2 FD005 YEAR OF BIRTH

[Required field]

(61) 1961
:
:
(88) 1988
(99) Missing

NOTE: The year of birth is estimated by Department staff if it is not known.

21/3 FD006 JULIAN DATE OF BIRTH

[Required field]

(001) One
:
:
(366) Three-hundred-sixty-six
(999) Missing

NOTE: If the date of birth is not known, (001) is entered by Department staff.

24/1 FD007 RACE (alpha/numeric field)

[Required field] The juvenile's race.

(I) American Indian or Alaskan Native
(A) Asian or Pacific Islander
(B) Black
(W) White
(U) Unknown
(9) Missing

25/1 FD008 SEX (alpha/numeric field)

[Required field] The juvenile's sex.

(M) Male

- (F) Female
- (9) Missing

26/2 FD009 ETHNICITY

The country in which the juvenile was born.

- (00) United States
- (05) Cambodia
- (10) Cuba
- (15) Ethnic Chinese (except Mainland)
- (20) Haiti
- (25) Laos
- (30) Mexico
- (35) Nicaragua
- (37) Poland
- (40) Puerto Rico
- (45) Russia
- (50) Vietnam
- (82) Other Hispanic country
- (83) Other Asian country
- (88) Other foreign country
- (99) Unknown/Missing

NOTE: For juveniles born in th USA the item is left blank and the computer generates the (00) USA code value.

28/3 FD010 FILLER

31/2 FD011 EDUCATION LEVEL

The highest grade completed by the juvenile at the time of referral.

- (00) None, pre-school, kindergarten
- (01) First
- :
- :
- (12) Twelfth
- (13) One year of college
- :
- :
- (16) Four years of college
- (17) More than four years of college
- (25) Special education
- (99) Unknown/Missing

NOTE: If entered, this field is supposed to be updated for subsequent referrals. It is not clear whether updating occurs faithfully.

CLINICAL DIAGNOSIS: The diagnosed disability of the juvenile as determined formally by a recognized professional (if such information is available).

33/1 FD012 CLINICAL DIAGNOSIS A

- (0) Not applicable or not available
- (1) Emotionally disturbed
- (2) Mentally retarded
- (3) Other developmental disability
- (4) Physical handicap
- (5) Drug addiction
- (6) Alcohol addiction
- (9) Missing

NOTE: Staff rarely completed the clinical diagnosis items even if the juvenile was diagnosed and the information was available.

34/1 FD013 CLINICAL DIAGNOSIS B

See variable FD012 for code values and descriptions.

35/1 FD014 CLINICAL DIAGNOSIS C

See variable FD012 for code values and descriptions.

HRS SERVICING UNIT: The Department unit primarily responsible for handling the referral.

36/2 FD015 HRS SERVICE DISTRICT

[Required field]

- (01) District 1 - Escambia, Okaloosa, Santa Rosa, and Walton counties.
- (02) District 2 - Bay, Calhoun, Gulf, Holmes, Jackson, Washington, Franklin, Gadsden, Jefferson, Leon, Liberty, Madison, Taylor, and Wakulla counties.
- (03) District 3 - Alachua, Bradford, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Levy, Putnam, Suwannee, Union, Citrus, Hernando, Lake, Marion, and Sumter counties.
- (04) District 4 - Baker, Clay, Duval, Nassau, Flagler, St. Johns, and Volusia counties.
- (05) District 5 - Pasco and Pinellas counties.
- (06) District 6 - Hardee, Highlands, Hillsborough, Manatee, and Polk counties.
- (07) District 7 - Brevard, Orange, Osceola, and Seminole counties.
- (08) District 8 - Charlotte, Collier, De Soto, Glades, Hendry, Lee, and Sarasota counties.
- (09) District 9 - Indian River, Martin, Okeechobee, Palm Beach, and St. Lucie counties.
- (10) District 10 - Broward county.
- (11) District 11 - Dade and Monroe counties.
- (99) Missing

- | | | |
|------|-------|--|
| 38/1 | FD016 | HRS SERVICE NETWORK |
| | | [Required field] For Department District use only. |
| 39/3 | FD017 | HRS SERVICE UNIT (alpha/numeric field) |
| | | [Required field] For Department District use only. |
| 42/1 | FD018 | HRS SERVICE WORKER (alpha/numeric field) |
| | | [Required field] For Department District use only. |
| 43/2 | FD019 | PROGRAM COMPONENT |
| | | [Required field] The specific program area within the Children, Youth and Families (CYF) program which handled the referral. |
| | | (01) CINS/delinquency intake - Intake counselors investigate complaints alleging that children are CINS (status offense) or delinquent, determine whether a child should be released or placed in shelter or detention, determine case manner of handling, and determine or recommend case disposition. |
| | | (18) Children's Protective Services - Protective Services counselors provide ongoing services to abused/neglected, truant, runaway, and beyond control children in their own homes. Services include regular contact and visitation with parents and children; counseling for parents and children; instruction in parenting skills; arranging special services; and evaluation of children's and families' progress. Protective Services prevent the removal of children from their own homes and placement in foster care. |
| | | (21-26) Community control and furlough (CCF) - Counselors supervise juveniles formally disposed. Each CCF component represents a "phase" that the juvenile is in while under supervision. A juvenile cannot be in more than one Community Control and Furlough program component at the same time. |
| | | (21) Supervision/commitment absconder - Juveniles that have absconded from supervision or escaped/runaway from commitment programs and have not been located within 90 days. |
| | | (22) CYF commitment placement - CCF counselors supervise juveniles who have been committed and placed in CYF programs for the care, custody, and treatment of delinquents. |
| | | (23) Community control - CCF counselors supervise juveniles placed on probation/supervision with or without adjudication. The court has jurisdiction over revocation and termination. |

- (24) Furlough - CCF counselors supervise juveniles released from commitment programs and placed on furlough. Supervision conditions are specified by furlough agreement. The Department has responsibility for revocation and termination.
 - (25) Post-commitment community control - CCF counselors supervise juveniles released from commitment programs and placed on community control rather than furlough. Supervision conditions are specified by court order. The court has jurisdiction over revocation and termination.
 - (26) Field services supervised commitment - CCF counselors supervise juveniles who have been committed and placed in programs not covered by CYF commitment placement component, code (22) above. Committed youth are allowed to remain at home or are placed in non-CYF programs.
- (50-51) Foster care and related services - Each foster care and related services component represents a set of services that juveniles receive while being served by foster care and adoption staff. A juvenile cannot be in more than one foster care and related services component at the same time.
- (50) Substitute care placement - Foster care counselors provide services related to placement and supervision of juveniles in a substitute care setting. Services include counseling juveniles and parents; assisting foster parents; arranging for special services for families; recruiting foster homes; licensing private residential child care facilities; and assuming proper judicial review for juveniles.
 - (51) Post-placement supervision - Foster care counselors supervise juveniles who are returned to their parents after a period of foster care. This supervision is similar to supervision provided while juveniles are in foster care.
- (99) Missing

DATE REFERRAL RECEIVED: The date the referral was received by intake -- coded in Julian format (year/day). For some delinquency referrals the date the complaint with the Uniform Case Number assigned by the court was received was entered.

45/2	FD020	YEAR REFERRAL RECEIVED
		[Required field]
		(82) 1982
		:
		:
		(88) 1988
		(99) Missing
47/3	FD021	JULIAN DATE REFERRAL RECEIVED
		[Required field]

- (001) One
- :
- :
- (366) Three-hundred-sixty-six
- (999) Missing

50/2 FD022 FILLER

52/2 FD023 REASON FOR REFERRAL

[Required field] The reason the juvenile was referred.

(01-20) Delinquency complaints, felonies

- (01) Murder, manslaughter
- (02) Attempted murder, manslaughter
- (03) Sexual battery
- (04) Other felonious sex offenses
- (05) Armed robbery
- (06) Other robbery
- (07) Arson
- (08) Burglary, breaking and entering
- (09) Auto theft
- (10) Grand larceny, excluding auto theft
- (11) Receiving stolen property over \$100
- (12) Concealed firearm
- (13) Aggravated assault and/or battery
- (14) Forgery and uttering
- (15) Felony violation of drug laws, excluding marijuana
- (16) Felony marijuana offense
- (17) Escape from training school, secure detention, or community-based residential program
- (18) Resisting arrest with violence
- (19) Shooting, throwing deadly missile into occupied dwelling
- (20) Other felony

(21-39) Delinquency complaints, misdemeanors

- (21) Assault and/or battery, not aggravated
- (22) Prostitution
- (23) Sex offenses not included in 03, 04, or 22
- (24) Petit larceny, excluding retail theft
- (25) Retail theft, shoplifting
- (26) Receiving stolen property, under \$100
- (27) Concealed weapon, except firearm
- (28) Disorderly conduct
- (29) Criminal mischief, vandalism
- (30) Trespassing
- (31) Loitering and prowling
- (32) Misdemeanor violation of drug laws, excluding marijuana
- (33) Misdemeanor marijuana offense
- (34) Possession of alcoholic beverages
- (35) Other alcohol offenses

- (36) Violation of hunting, fishing, and boating laws
- (37) Resisting arrest without violence
- (38) Unauthorized use of motor vehicle
- (39) Other misdemeanor

(40-49) Delinquency complaints, other delinquency

- (40) Contempt of court, delinquency
- (41) Violation of county or municipal ordinance requiring incarceration of an adult
- (42) Felony traffic offense, including leaving scene of accident
- (43) Other traffic offenses
- (44) Interstate compact, delinquency
- (45) Technical violation of community control, no new delinquent act
- (46) Revocation of furlough, no new delinquent act
- (47) Delinquency case reopened upon apprehension of child
- (48) Prosecution previously deferred case reopened
- (49) Transferred from another county for disposition, delinquency

(80-84) Status offenses

- (80) Local runaway, intra-county
- (81) Runaway from other Florida county
- (82) Out-of-state runaway
- (83) Truancy
- (84) Beyond control

(85-88) Other status offense cases

- (85) Contempt of court
- (86) Court action previously deferred, case reopened
- (87) Transferred from another county for disposition
- (88) Technical violation of protective supervision
- (89) Request for voluntary foster care placement
- (95) Custody study
- (96) Interstate compact
- (97) Out-of-town inquiry

DATE REFERRAL CLOSED: The date upon which all work, including paperwork, for the referral was completed -- coded in Julian format (year/day).

54/2 FD024 YEAR REFERRAL CLOSED

[Required field]

- (00) Referral not yet closed
- (88) 1988
- :
- :
- (90) 1990
- () No entry
- (99) Missing

NOTE: YEAR OF DISPOSITION (FD039) was used to select cases for each

year's data files. Thus, there are some cases disposed in each calendar year which were not yet closed at the time the data file was produced.

56/3 FD025 JULIAN DATE REFERRAL CLOSED

[Required field]

- (000) Referral not yet closed
- (001) One
- :
- :
- (366) Three-hundred-sixty-six

59/1 FD026 FILLER

60/2 FD027 INTAKE RECOMMENDATION TO STATE ATTORNEY

The recommendation made by intake to the State Attorney. This item is required only for delinquency law violation offenses (FD023 offense codes 01-39 and 41-43).

- (01) No petition be filed
- (02) Petition be filed
- (03) Information be filed - State Attorney file directly in adult court
- (04) Waiver to adult court be requested
- (05) Indictment be requested
- (09) Not applicable - non-law violation delinquency offense (FD023 offense codes 40 and 44-49) or State Attorney added offense, thus no recommendation was made
- (99) Missing

62/2 FD028 ACTION TAKEN BY STATE ATTORNEY

The final action taken by the State Attorney. This item is required only for delinquency law violation offenses (FD023 offense codes 01-39 and 41-43).

- (01) No petition filed
- (02) Petition filed
- (03) Information filed - State Attorney filed directly in adult court; youth must be age 16 or older and charged with a felony or a misdemeanor with a prior record.
- (04) Waived to adult court - youth must be 14 years of age or older.
- (05) Indicted by grand jury - only first degree murder charges can be sent to the grand jury.
- (99) Missing

NOTE: For cases filed directly to adult court [State Attorney action code (03)] the juvenile has the right, in most cases, to remove the case to juvenile court.

- 64/1 FD029 INTERIM PLACEMENT (alpha field)
- [Required field] Indicates whether the juvenile was placed in detention or shelter.
- (C) Crisis home
 - (D) Detention
 - (R) Placement with relative - juvenile is released to a relative other than who he was living with at the time of referral
 - (S) Shelter
 - (Z) Not placed - juvenile is released to whomever he was living with at the time of referral
 - () No entry
- 65/1 FD030 ADJUDICATION (alpha/numeric field)
- [Required field] Indicates whether the court entered an order of adjudication.
- (Y) Yes
 - (N) No - Includes offenses handled non-judicially; offenses petitioned and acquitted; and offenses petitioned and at the adjudicatory hearing the juvenile was found to have committed a delinquent act, but at the disposition hearing the juvenile was found suitable for disposition other than by adjudication and commitment to the Department. Distinguished from Withheld (W) in that the offense is not open for a later entry of an order of adjudication on this charge.
 - (W) Withheld - At the adjudicatory hearing the juvenile is found to have committed a delinquent act, but the court withheld adjudication and placed the juvenile under Department supervision. If the juvenile fails to comply with the conditions of supervision, adjudication of delinquency may be entered on the original charge.
 - (9) Missing
- 66/2 FD031 DISPOSITION, PRIMARY
- [Required] The primary judicial or non-judicial action taken on the offense. The most severe disposition is entered as the primary disposition.
- (01-29) Delinquency - judicial disposition
- (01) Nolle prosequi
 - (02) Dismissed, not guilty
 - (03) Disposition pending until child apprehended
 - (04) Held open without further action
 - (05) Judicial warning
 - (06) Judicial consent plan, Walker plan
 - (07) Runaway, escapee, absconder returned
 - (08) Parent ordered to participate in counseling
 - (09) Traffic fine
 - (10) Driver improvement school
 - (11) Revoke, restrict, suspend driver license

- (12) Work restitution
- (13) Monetary restitution
- (14) Non-HRS non-residential program
- (15) Custody to relative, other individual
- (16) Community control, no HRS supervision
- (17) Community control, HRS supervision
- (18) Custody to licensed child caring agency
- (19) Commitment to HRS, CYF
- (20) Custody to other HRS program
- (21) Reduced to lesser charge
- (22) Juvenile alternatives services program
- (23) Transferred to another county for disposition
- (24) Jail, felony traffic offenses only
- (25) Voluntary transfer to adult court
- (26) Involuntary transfer to adult court
- (27) Transferred adult court - not guilty, nolle prosequere, dismissed
- (28) Transferred adult court, guilty, nolo, adjudication withheld
- (29) Other judicial disposition, delinquency

(30-49) Delinquency - non-judicial disposition

- (34) Closed without sanctions
- (35) Runaway, escapee, absconder returned
- (36) Parentally applied discipline
- (37) Work restitution
- (38) Monetary restitution
- (39) Community arbitration, mediation
- (40) Pre-trial intervention
- (41) Volunteer, individual agency
- (42) Other diversion program
- (43) Voluntary CYF supervision
- (44) Closed after intake counseling
- (45) Juvenile alternative services program
- (46) Referred to other HRS program
- (47) Furlough revoked - returned to HRS commitment status
- (49) Other non-judicial disposition, delinquency

(50-69) Status offense - judicial disposition

- (50) Dismissed
- (51) Held open without further action
- (52) Judicial warning
- (53) Judicial consent plan, Walker plan
- (54) Runaway returned
- (55) Parent ordered to participate in counseling
- (56) Non-HRS non-residential program
- (57) Protective supervision
- (58) Custody to relative, other individual
- (59) Custody to licensed child caring agency
- (60) Custody to HRS-CYF, foster care
- (61) Custody to other HRS program
- (62) Juvenile alternative services program
- (63) Secure detention, contempt of court cases only
- (64) Commitment HRS-CYF delinquency program, contempt only
- (65) Community control, contempt of court cases only

- (66) Other contempt, contempt of court cases only
- (68) Transferred to another county for disposition
- (69) Other judicial disposition

(70-99) Status offense - non-judicial disposition

- (74) Runaway returned
- (75) Closed after intake counseling
- (76) Referral to parental self-help group
- (77) Referral to another agency
- (78) Voluntary protective supervision
- (79) Voluntary foster care
- (80) Referral to other HRS program
- (81) Juvenile alternative services program
- (82) Referred to pre-protective services
- (99) Other non-judicial disposition

NOTE: In cases where the juvenile was transferred to adult/criminal court, code (25) or (26) should be entered as the primary disposition and the adult/criminal court outcome, when it is known, should be entered as the secondary disposition.

68/2 FD032 DISPOSITION, SECONDARY

The secondary judicial or non-judicial action taken on the offense. The second most severe disposition is entered as the secondary disposition.

(00) No secondary disposition entered

See variable FD031 for code values and descriptions.

DATE OF ARREST: For delinquency law violation referrals (FD023 codes 01-39, and 41-43) the date the juvenile was taken into custody -- coded in Julian format (year/day).

70/2 FD033 YEAR OF ARREST

- (00) Missing/not applicable, status offense referral or non-law violation delinquency referral
- (83) 1983
- :
- :
- (88) 1988
- () No entry
- (99) Missing

72/3 FD034 JULIAN DATE OF ARREST

- (000) Missing/not applicable, status offense referral or non-law violation delinquency referral
- (001) One
- :

:
 (366) Three-hundred-sixty-six
 () No entry
 (999) Missing

75/2 FD035 HOUR OF ARREST

The hour the youth was arrested -- coded in military time.

(0) No entry
 (1) 1:00 AM
 :
 :
 (24) 12:00 AM
 (99) Missing

DATE OF RECOMMENDATION TO STATE ATTORNEY: For delinquency law violation referrals (FD023 codes 01-39 and 41-43) the date intake made its recommendation to the State Attorney -- coded in Julian format (year/day). If no recommendation was made (FD027 code 09) no date is entered.

77/2 FD036 YEAR OF RECOMMENDATION TO STATE ATTORNEY

(00) Missing/not applicable, status offense referral or non-law violation delinquency referral
 (81) 1981
 :
 :
 (88) 1988
 (99) Missing

79/3 FD037 JULIAN DATE OF RECOMMENDATION TO STATE ATTORNEY

(000) Missing/not applicable, status offense referral or non-law violation delinquency referral
 (001) One
 :
 :
 (366) Three-hundred-sixty-six
 (999) Missing

82/1 FD038 DETENTION REQUESTED BY (alpha/numeric field)

For delinquency referrals (FD023 codes 01-49) this item indicates how the decision was made to place a juvenile in detention.

(A) Detention ordered by court
 (B) Already detained
 (C) Detained -- detention requested by law enforcement, intake agreed

- (E) Detained -- detention requested by law enforcement, intake disagreed, State Attorney unavailable
- (F) Detained -- detention requested by law enforcement, intake disagreed, State Attorney ordered
- (G) Released -- detention requested by law enforcement, intake disagreed, State Attorney authorized
- (J) Detained -- detention initially requested by law enforcement, intake and law enforcement agree to release but juvenile meets detention criteria, State Attorney unavailable
- (K) Detained -- detention initially requested by law enforcement, intake and law enforcement agree to release but juvenile meets detention criteria, State Attorney ordered
- (L) Released -- detention initially requested by law enforcement, intake and law enforcement agree to release but juvenile meets detention criteria, State Attorney authorized
- (P) Released -- detention initially requested by law enforcement, intake and law enforcement agree that juvenile does not meet detention criteria
- (R) Detained -- detention requested by CYF delinquency commitment program
- (S) Detained -- detention requested by other CYF program (including Community Control/Furlough)
- (T) Detained -- detention requested by another person (including the juvenile) or agency
- (V) Released -- detention requested by CYF delinquency commitment program
- (W) Released -- detention requested by other CYF program (including Community Control/Furlough)
- (X) Released --detention requested by another person or agency
- (Z) Detention not requested
- (9) Missing

DATE OF DISPOSITION: The date of the primary case disposition (FD031) -- coded in Julian format (year/day). For judicial dispositions this is the date of the court's action. For non-judicial dispositions this is the "clear date" upon which the action occurred (such as the date of referral to another agency or program). For others, such as "closed after intake counseling," counselors use their judgment regarding the date entered.

83/2	FD039	YEAR OF DISPOSITION
		[Required field]
		(88) 1988
		(99) Missing
85/3	FD040	JULIAN DATE OF DISPOSITION
		[Required field]
		(000) Not applicable

- (001) One
- :
- :
- (366) Three-hundred-sixty-six
- () No entry
- (999) Missing

88/2 FD041 NUMBER OF OFFENSE RECORDS THIS REFERRAL DATE

[Created field] The number of offense records included in this referral.

- (01) One
- :
- :
- (98) Ninety-eight
- () No entry
- (99) Missing

NOTE: Records in the original offense level file were grouped by HRS CLIENT ID (FD001) and within HRS CLIENT ID by DATE REFERRAL RECEIVED (FD020 and FD021). The number of offense records associated with this referral/case is indicated. Each year approximately 20% of the cases involved more than one offense record.

90/2 FD042 MOST SERIOUS OFFENSE

[Created field] The most serious offense in this referral.

See variable FD023 for code values and descriptions.

NOTE: Offenses were ranked by Archive staff according to their seriousness. See Appendix II for offense seriousness hierarchy.

92/2 FD043 MOST SEVERE ACTION TAKEN BY STATE ATTORNEY

[Created field] The most severe final action taken by the State Attorney for a delinquency referral.

- (00) Not applicable -- status offenses only
- (01) No petition filed -- on any offense
- (02) Petition filed -- on at least one offense
- (03) Information filed -- State Attorney filed at least one offense directly in adult/criminal court. The juvenile has the right in most cases to remove the case to juvenile court. Other offenses included in this referral may have been handled by the juvenile court.
- (04) Waived to adult/criminal court -- for at least one offense. Other offenses included in this referral may have been handled by the juvenile court.
- (05) Indicted by Grand Jury -- for at least one offense. Other offenses included in this referral may have been handled by the juvenile court.

(09) Not applicable -- non-law violation delinquency offenses only (FD023 codes 40 and 44-49)

NOTE: State Attorney final actions were ranked by Archive staff as follows from most severe to least serious: 05, 03, 04, 02, 01, 09.

94/2 FD044 MOST SERIOUS OFFENSE WITH MOST SEVERE ACTION TAKEN BY STATE ATTORNEY

[Created field] The most serious offense of those offenses receiving the most severe State Attorney final action for this referral.

See variable FD023 for code values and descriptions.

NOTE: Offenses and State Attorney final actions were ranked by Archive staff according to their seriousness. See Appendix II for offense seriousness hierarchy and the note from FD043 for State Attorney final action severity hierarchy.

96/1 FD045 MOST SEVERE ADJUDICATION (alpha/numeric field)

[Created field] The most severe adjudication for this referral.

(Y) Yes - other offenses may not have resulted in adjudication

(N) No - Includes offenses handled non-judicially, offenses petitioned and acquitted, and offenses petitioned and at the adjudicatory hearing the juvenile was found to have committed a delinquent act, but at the disposition hearing the juvenile was found suitable for disposition other than by adjudication and commitment to the Department. Distinguished from Withheld (W) in that the offense is not open for a later entry of an order of adjudication on this charge.

(W) Withheld - At the adjudicatory hearing the juvenile is found to have committed a delinquent act, but the court withheld adjudication and placed the juvenile under Department supervision. If the juvenile fails to comply with the conditions of supervision, adjudication of delinquency may be entered on the original charge.

(9) Missing

NOTE: Adjudication decisions were ranked by the Archive staff as follows from most severe to least severe: Y, W, N, 9.

97/2 FD046 MOST SERIOUS OFFENSE WITH MOST SEVERE ADJUDICATION

[Created field] The most serious offense of those offenses receiving the most severe adjudication for this referral.

See variable FD023 for code values and descriptions.

NOTE: Offenses and adjudication decisions were ranked by Archive staff

according to their seriousness. See Appendix II for offense seriousness hierarchy and the note from FD045 for adjudication severity hierarchy.

- 99/1 FD047 MOST SEVERE INTERIM PLACEMENT ACTION (alpha field)
- [Created field] The most severe interim placement action for this referral.
- (C) Crisis home
 - (D) Detention
 - (R) Placement with relative -- juvenile is released to a relative other than who he was living with at the time of referral
 - (S) Shelter
 - (Z) Not placed -- juvenile is released to whomever he was living with at the time of referral
 - () No entry
 - (M) Missing
- NOTE: Interim placement actions were ranked by Archive staff as follows from most severe to least severe: D, C, S, R, Z, M or no entry.
- 100/2 FD048 MOST SEVERE DISPOSITION
- [Created field] The most severe primary disposition for this referral.
- See variable FD031 for code values and descriptions.
- NOTE: Dispositions were ranked by Archive staff according to their severity. See Appendix III for disposition severity hierarchy.
- 102/2 FD048 MOST SERIOUS OFFENSE WITH MOST SEVERE DISPOSITION
- [Created field] The most serious offense of those offenses receiving the most severe disposition for this referral.
- See variable FD023 for code values and descriptions.
- NOTE: Offenses and dispositions were ranked by Archive staff according to their seriousness. See Appendix II for offense seriousness hierarchy and Appendix III for disposition severity hierarchy.

Appendix I

Florida's Client Information Form



STATE OF FLORIDA DEPARTMENT OF HEALTH AND REHABILITATIVE SERVICES CLIENT INFORMATION FORM CASE MANAGEMENT AND CHILD WELFARE

1. Transaction

Add Client, Update Demo. Info, Change Client I.D. checkboxes

A. CLIENT DEMOGRAPHIC INFORMATION

2. HRS Client I.D. - Input for all CIF Transactions

HRS Client I.D. input field

3. Change Client I.D. to:

Change Client I.D. to: input field

4. Client Name

Last, Suffix, First, Middle name input fields

5. Mailing Address, Number & Street

Mailing Address, Number & Street input field

6. Zip Code

Zip Code input field

7. County

County input field

8. Date of Birth

Date of Birth input fields (mo, da, yr)

9. Sex

Sex input field

10. Race

Race input field

11. Country of Origin

Country of Origin input field

12. Family I.D.

Family I.D. input field

13. Member No.

Member No. input field

14. Medicaid No.

Medicaid No. input field

15. Also Known As

Also Known As Last Name input field

Last Name

First

Also Known As First input field

15. Also Known As

Also Known As Last Name input field

Last Name

First

Also Known As First input field

16. School

School input field

17. Education

Education input field

18. Clinical Diagnosis

Clinical Diagnosis input fields (a, b, c)

19. Living Arrangement

Living Arrangement input field

20. Reason for Current Services

Reason for Current Services input field

21. Legal Status

Legal Status input field

22. Initial Placement in Substitute Care

Initial Placement in Substitute Care input fields (mo, da, yr)

B. PROVIDER(S) INFORMATION

23. Act Code

Act Code input fields

24. Servicing Unit

Servicing Unit input fields (a, b, c)

25. Worker

Worker input field

26. Prog.

Prog. input field

27. Comp.

Comp. input field

28. Initiation Date

Initiation Date input fields (mo, da, yr)

29. Termination Date

Termination Date input fields (mo, da, yr)

30. Serv. Status

Serv. Status input field

Eligibility Information

31. Type Elig.

Type Elig. input field

32. Determination

Determination input fields (mo, da, yr)

33. Redeter. Freq.

Redeter. Freq. input field

34. Goal

Goal input field

C. REFERRAL INFORMATION

35. Transaction

Transaction input fields (Add, Update, Delete)

36. Referral Number

Referral Number input field

37. Servicing Unit

Servicing Unit input fields (a, b, c)

38. Worker

Worker input field

39. Prog. Comp.

Prog. Comp. input field

40. Reason for Referral

Reason for Referral input field

41. Ref. Rec. Date

Ref. Rec. Date input fields (a, mo, da, yr)

(A/N Only) b. Hour

Hour input field

ABUSE/NEGLECT ONLY

ABUSE/NEGLECT ONLY input fields (42-46)

DELINQUENCY ONLY

DELINQUENCY ONLY input fields (47-49)

50. Interim Placement

Interim Placement input field

51. Adjudicated

Adjudicated input field

52. Case Disposition

Case Disposition input fields (a, b)

53. U.C.N.

U.C.N. input field

54. On-Site Visit Date and Hour (A/N only)

On-Site Visit Date and Hour input fields (a, mo, da, yr, b, Hour)

55. Recommendation to S.A. (D L Q only)

Recommendation to S.A. input fields (mo, da, yr)

56. Disposition Date

Disposition Date input fields (mo, da, yr)

57. Ref. Closed Date

Ref. Closed Date input fields (mo, da, yr)

MARKS

Appendix II

Offense Seriousness Hierarchy Listing

<u>Rank</u>	<u>Code</u>	<u>Offense</u>
Felony person offenses		
01	(01)	Murder, manslaughter
02	(02)	Attempted murder, manslaughter
03	(03)	Sexual battery
04	(04)	Other felonious sex offenses
05	(05)	Armed robbery
06	(06)	Other robbery
07	(13)	Aggravated assault and/or battery
08	(18)	Resisting arrest with violence
09	(19)	Shooting, throwing deadly missile into occupied dwelling
Felony property offenses		
10	(07)	Arson
11	(08)	Burglary, breaking and entering
12	(09)	Auto theft
13	(10)	Grand larceny, excluding auto theft
14	(11)	Receiving stolen property over \$100
15	(14)	Forgery and uttering
16	(20)	Other felony
Felony drug offenses		
17	(15)	Felony violation of drug laws, excluding marijuana
18	(16)	Felony marijuana offense
Felony traffic offenses		
19	(42)	Felony traffic offense, including leaving scene of accident
Felony offenses against public order		
20	(12)	Concealed firearm
21	(17)	Escape from training school, secure detention, or community-based residential program
Misdemeanor person offenses		
22	(21)	Assault and/or battery, not aggravated
Misdemeanor property offenses		
23	(24)	Petit larceny, excluding retail theft
24	(25)	Retail theft, shoplifting
25	(26)	Receiving stolen property, under \$100
26	(29)	Criminal mischief, vandalism
27	(30)	Trespassing
28	(38)	Unauthorized use of motor vehicle
Misdemeanor drug law violations		
29	(32)	Misdemeanor violation of drug laws, excluding marijuana
30	(33)	Misdemeanor marijuana offense

<u>Rank</u>	<u>Code</u>	<u>Offense</u>
Misdemeanor public order offenses		
31	(22)	Prostitution
32	(23)	Sex offenses not included in 003, 004, or 022
33	(27)	Concealed weapon, except firearm
34	(28)	Disorderly conduct
35	(31)	Loitering and prowling
36	(34)	Possession of alcoholic beverages
37	(35)	Other alcohol offenses
38	(36)	Violation of hunting, fishing, and boating laws
39	(37)	Resisting arrest without violence
40	(40)	Contempt of court, delinquency
41	(41)	Violation of county or municipal ordinance requiring incarceration of an adult
42	(39)	Other misdemeanor
43	(43)	Other traffic offenses
44	(44)	Interstate compact [delinquency]
45	(45)	Technical violation of community control, no new delinquent act
46	(46)	Revocation of furlough, no new delinquent act
47	(47)	Delinquency case reopened upon apprehension of child
48	(48)	Prosecution previously deferred case reopened
49	(49)	Transferred from another county for disposition, delinquency
Status offenses		
50	(85)	Contempt of court, dependency
51	(80)	Local runaway, intra-county
52	(81)	Runaway from other Florida county
53	(82)	Out-of-state runaway
54	(83)	Truancy
55	(84)	Beyond control
56	(87)	Transferred from another county for disposition, dependency
57	(88)	Technical violation of protective supervision, dependency

Appendix III

Disposition Severity Hierarchy Listing

<u>Rank</u>	<u>Code</u>	<u>Disposition</u>
Judicial dispositions		
01	(28)	Transferred adult court, guilty, nolo, adjudication withheld
02	(27)	Transferred adult court - not guilty, nolle prose, dismissed
03	(26)	Involuntary transfer to adult court
04	(25)	Voluntary transfer to adult court
05	(24)	Jail, felony traffic offenses only
06	(19)	Commitment to HRS, CYF
07	(64)	Commitment HRS-CYF delinquency program, contempt only
08	(63)	Secure detention, contempt of court cases only
09	(20)	Custody to other HRS program
10	(60)	Custody to HRS-CYF, foster care
11	(61)	Custody to other HRS program
12	(18)	Custody to licensed child caring agency
13	(59)	Custody to licensed child caring agency
14	(17)	Community control, HRS supervision
15	(65)	Community control, contempt of court cases only
16	(16)	Community control, no HRS supervision
17	(15)	Custody to relative, other individual
18	(58)	Custody to relative, other individual
19	(57)	Protective supervision
20	(22)	Juvenile alternatives services program
21	(62)	Juvenile alternative services program, dependency
22	(14)	Non-HRS non-residential program
23	(56)	Non-HRS non-residential program
24	(13)	Monetary restitution
25	(12)	Work restitution
26	(11)	Revoke, restrict, suspend driver license
27	(10)	Driver improvement school
28	(09)	Traffic fine
29	(08)	Parent ordered to participate in counseling
30	(55)	Parent ordered to participate in counseling
31	(07)	Runaway, escapee, absconder returned
32	(54)	Runaway returned
33	(06)	Judicial consent plan, Walker plan
34	(53)	Judicial consent plan, Walker plan
35	(05)	Judicial warning
36	(52)	Judicial warning
37	(04)	Held open without further action
38	(51)	Held open without further action
39	(29)	Other judicial disposition, delinquency
40	(66)	Other contempt, contempt of court cases only
41	(69)	Other judicial disposition, dependency
42	(23)	Transferred to another county for disposition
43	(68)	Transferred to another county for disposition
44	(03)	Disposition pending until child apprehended
45	(02)	Dismissed, not guilty
46	(50)	Dismissed, dependency
47	(01)	Nolle prosequi

<u>Rank</u>	<u>Code</u>	<u>Disposition</u>
Non-judicial dispositions		
48	(47)	Furlough revoked - returned to HRS commitment status
48	(79)	Voluntary foster care
49	(43)	Consent supervision
50	(78)	Voluntary protective supervision
50	(82)	Referred to pre-protective services
51	(45)	Juvenile alternative services program
52	(81)	Juvenile alternative services program, dependency
53	(46)	Referred to other HRS program
54	(80)	Referral to other HRS program
55	(42)	Other diversion program
56	(77)	Referral to another agency
57	(76)	Referral to parental self-help group
58	(41)	Volunteer, individual agency
59	(38)	Monetary restitution
60	(37)	Work restitution
61	(39)	Community arbitration, mediation
62	(36)	Parentally applied discipline
63	(35)	Runaway, escapee, absconder returned
64	(74)	Runaway returned
65	(44)	Closed after intake counseling
66	(75)	Closed after intake counseling
67	(40)	Pre-trial intervention
68	(49)	Other non-judicial disposition, delinquency
69	(99)	Other non-judicial disposition, dependency
70	(34)	Closed without sanctions
71	(21)	Reduced to lesser charge

NOTE: Records with the following disposition codes were deleted.

(30)	Filed for information only
(31)	Incomplete report returned
(32)	Unable to locate child
(33)	Family moved prior to disposition
(48)	Client died
(70)	Incomplete report returned, status cases only
(71)	Unable to locate child
(72)	Family moved prior to disposition
(97)	Client died due to abuse, neglect
(98)	Client died not due to abuse, neglect


Appendix IV

Original Data Collector's Statement of Acceptance

STATEMENT OF ACCEPTANCE

I, Samuel M. Streit, Director of the Children Youth and Family Services, Florida Department of Health and Rehabilitative Services, have reviewed *Florida Juvenile Court Case Records: 1982 - 1983 User's Guide* and accept it as an accurate description of the delinquency and status offense data stored at the National Juvenile Court Data Archive and of the methods used by the Department of Health and Rehabilitative Services to collect these data.

Comments to users:


(Signature)

11/2/87
(Date)

John H. Paschal for Samuel M. Streit